

Job Seeker, MPH
12 Hoes Lane West
Piscataway, NJ 08904

May 22, 2007

Mr. Hiring Now
Director
Port Washington Department of Health
516 Main Street
Port Washington, PA 94768

Dear Mr. Now:

I would like to be considered for the position of health educator for the Port Washington Department of Health, publicized in the Star Ledger on May 21, 2007. I am a recent graduate from the UMDNJ-School of Public Health, and am eager to utilize my MPH in Health Education and Behavioral Science in a dynamic local health department such as yours.

I understand that Port Washington has a large Latino population, and believe that my education and job experience could benefit your organization. I have experience, through my MPH coursework and fieldwork practicum, in developing and evaluating culturally competent Spanish health education materials for Latino families with young children. My internship at the Hunterdon County Department of Health is also a good match for the health educator position, as I understand the roles and responsibilities of staff in a busy and vital health department.

I am enclosing a copy of my resume, which demonstrates my leadership, administrative, organizational and writing skills. I would like to discuss this opportunity further, and will contact your office for an appointment in the next two weeks. Should you wish to speak before then, I encourage you to contact me at your convenience (give your phone # and email here. Thank you for your time and attention.

Sincerely,
(Signature)
Job Seeker, MPH

Need help writing a cover letter? Contact Michelle Kennedy, Fieldwork Coordinator for the Piscataway/New Brunswick Campus (kennedmv@umdnj.edu or 732-235-5512)